



Bent Tree Community, Inc.
40 Little Pine Mountain Road #20202
Jasper, GA 30143
AC Coordinator: 770-893-2629 x106
Email: btcompliance@bent-tree.com

Bent Tree Architectural Committee Request Form

Date: _____
 Name: _____
 Address: _____

 Email: _____

Lot #: _____
 Phone: _____
 Contractor: _____
 License # (if applicable): _____
 Est. Completion Date: _____

Request to be submitted for approval: _____ (Note: See Current Fee Schedule for Applicable Fee, if any.)

Full Description: _____

(Attach additional sheets with description, drawings, plats, & photographs as necessary to fully describe project.)

(For BT Use only): ___ AC Coordinator Review ___ AC Review
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Requests requiring committee approval must be submitted no later than 8 days preceding a scheduled AC meeting. Meetings are typically held on the second (2nd) and fourth (4th) Thursday of each month. Please remember any alteration or modification of AC approved work described in this request or referenced in an AC approval letter requires AC approval. A violation of this policy could result in a Stop Work Order, removal of the project, and/or a fine being levied. A new request must be submitted and approval obtained if work is not completed within 6 months of approval date. **You are advised that GA law requires the use of a licensed contractor where the compensation for the work or activity exceeds \$2,500. § 43-41-2 (9)**

 Property Owner's Signature

Date: _____

 AC Approved / Denied

Date: _____

Satisfactory completion verified by AC Coordinator _____ Date: _____

The property owner's signature grants permission to any AC member to visit the property for the purpose of evaluating the project request and progress. Members will attempt to notify you prior to making a visit.